AGENDA

Central Arizona Fire and Medical Authority
Reserve Pension Board
Reserve Pension Board Meeting
Thursday, July 11, 2024, 10:00 am - 11:00 am
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley

NOTICE OF MEETING

The Board of the Central Yavapai Fire District Firefighter's Relief and Pension Fund will meet on Thursday, July 11, 2024, at 10:00 a.m. The meeting will be held at **Central Arizona Fire and Medical Authority Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**. The following topics and any variables related thereto will be subjected to Board consideration, discussion, approval, or other action.

- 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
- 2. NEW BUSINESS
 - A. Swear In New Board Member Retired Member William Laipple
- 3. PRESENTATIONS
 - A. Investment Account Update Freedman Crossett Investments
- 4. APPROVAL OF MEETING MINUTES April 18, 2024
- APPROVE RESERVE PENSION FUND FINANCIAL STATEMENTS May 31, 2024
- 6. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

OATH OF OFFICE

STATE OF ARIZONA)
) ss. County of Yavapai)
I,
RESERVE PENSION FUND BOARD MEMBER
(Name of Position)
of the Central Arizona Fire and Medical Authority, according to the best of my ability, so help me God (or, so I do affirm).
(Member)
Note: Only signatures of elected officials or appointed members to pension boards must be notarized.
Subscribed and sworn to (or affirmed) before me on this day of, 20, by
Notary Public
My commission expires:

Arizona Revised Statute § 38-231.

Officers and employees required to take loyalty oath; form; classification; definition

A. In order to ensure the statewide application of this section on a uniform basis, each board, commission, agency and independent office of this state, and of any of its political subdivisions, and of any county, city, town, municipal corporation, school district and public educational institution, shall completely reproduce this section so that the form of written oath or affirmation required in this section contains all of the provisions of this section for use by all officers and employees of all boards, commissions, agencies and independent offices.

- B. Any officer or employee who fails to take and subscribe to the oath or affirmation provided by this section within the time limits prescribed by this section is not entitled to any compensation until the officer or employee does so take and subscribe to the form of oath or affirmation prescribed by this section.
- C. Any officer or employee having taken the form of oath or affirmation prescribed by this section, and knowingly at the time of subscribing to the oath or affirmation, or at any time thereafter during the officer's or employee's term of office or employment, does commit or aid in the commission of any act to overthrow by force, violence or terrorism as defined in section 13-2301 the government of this state or of any of its political subdivisions, or advocates the overthrow by force, violence or terrorism as defined in section 13-2301 of the government of this state or of any of its political subdivisions, is guilty of a class 4 felony and, on conviction under this section, the officer or employee is deemed discharged from the office or employment and is not entitled to any additional compensation or any other emoluments or benefits which may have been incident or appurtenant to the office or employment.
- D. Any of the persons referred to in article XVIII, section 10, Constitution of Arizona, as amended, relating to the employment of aliens, are exempted from any compliance with this section.
- E. In addition to any other form of oath or affirmation specifically provided by law for an officer or employee, before any officer or employee enters upon the duties of the office or employment, the officer or employee shall take and subscribe the following oath or affirmation: (See reverse).
- F. For the purposes of this section, "officer or employee" means any person elected, appointed or employed, either on a part-time or full-time basis, by this state or any of its political subdivisions or any county, city, town, municipal corporation, school district, public educational institution or any board, commission or agency of any county, city, town, municipal corporation, school district or public educational institution.

Initial: _	Date:	

MINUTES

Central Arizona Fire and Medical Authority Reserve Pension Board Reserve Pension Board Meeting Thursday, April 18, 2024, 10:00 am - 11:00 am Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley

In Attendance

Andy Reinhardt; Denise Krizo; Lee Barnes; Rick Anderson; Robert Johnson; William Laipple

Not In Attendance

Cody Rose

NOTICE OF MEETING

The Board of the Central Yavapai Fire District Firefighter's Relief and Pension Fund will meet on Thursday, April 18, 2024, at 10:00 a.m. The meeting will be held at CAFMA Administration, 8603 E. Eastridge Drive, Prescott Valley. The following topics and any variables related thereto will be subjected to Board consideration, discussion, approval, or other action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

The meeting was called to order at 10:01 a.m.

Chief Barnes attended the meeting as an alternate in Chief Rose's absence.

2. APPROVAL OF MEETING MINUTES - January 18, 2024

Motion to approve the meeting minutes from January 18, 2024.

Move: William Laipple Second: Rick Anderson Status: Passed

Yes: Rick Anderson, Andy Reinhardt, Robert Johnson, Lee Barnes, William Laipple

3. APPROVE RESERVE PENSION FUND FINANCIAL STATEMENTS - December 31, 2023; January 31, 2024; February 29, 2024

Motion to approve Reserve Pension Fund financial statements for December 31, 2023 and January 31, 2024.

Move: Robert Johnson Second: Andy Reinhardt Status: Passed

Yes: Rick Anderson, Andy Reinhardt, Robert Johnson, Lee Barnes, William Laipple

4. PRESENTATIONS

A. Investment Account Update - Freedman Crossett Investments

Ms. Cindy Crossett provided an update of the account. April has not gone as

well, the interest gained from the beginning of the year is being taken back but the account is doing good otherwise with a \$30,000 gain on 32 percent in stocks and 55 percent in bonds. She does not recommend any changes at this time.

5. NEW BUSINESS

A. Discussion and Possible Approval of the Fiscal Year 2022-2023 Audit Report Motion to approve the Fiscal Year 2022-2023 Audit Report.

Move: Robert Johnson Second: William Laipple Status: Passed

Yes: Rick Anderson, Andy Reinhardt, Robert Johnson, Lee Barnes, William Laipple

6. ADJOURNMENT

Member Laipple asked if there is a date scheduled for the next meeting; Chief Barnes said an email will be sent with the meeting date.

Motion to adjourn at 10:07 a.m.

Move: Robert Johnson Second: Andy Reinhardt Status: Passed

Yes: Rick Anderson, Andy Reinhardt, Robert Johnson, Lee Barnes, William Laipple

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

CENTRAL YAVAPAI FIRE DISTRICT RESERVE PENSION AND RELIEF FUND BANK RECONCILIATION MAY, 2024

Reconciliation:	
Beginning Balance:	\$ 22,687.64
Deposits:	\$ -
Transfer In:	\$ -
Interest Income:	\$ -
Adjustments:	\$ (1,928.98)
Ending Balance:	\$ 20,758.66

Bank Statement Balance:		
Balance Per Bank:	\$	20,758.66
Outstanding Checks:	\$	-
Outstanding Deposits:	\$	-
Outstanding Payroll:	\$	-
Ending Balance:	\$	20,758.66
	•	
G/L Balance at Month End:	\$	20,758.66

Deposits Per Bank Stateme	nt:	
Transfer In:	\$	-
Interest Income:	\$	-
Total Deposits:	\$	-

Bank Reconciliation Register:		
GL Journal Entries - Interest GL Journal Entries - Other	\$ \$	-
Total GL Journal Entries:	\$	-

Reconciliation Approved By: Scott Freitag

Scott Freitag, Fire Chief

Reconciliation Reviewed By: Cody Rose

Cody Rose, Assistant Chief of Planning and Logistics

Reconciliation Prepared By:

Tessa Jordan, Finance Specialist



Total PAID:

Yavapai County Treasurer

Monthly Statement

Date Range: 5/1/2024 to 5/31/2024

Central Yayanai Fire	Dist - Pension & Relief			te Range: 5/1/		
Fund: 6060140000 8603 E EASTRIDGE R PRESCOTT VALLEY, A	D STE A					
6060140000	Central Yavapai Fire Dist	trict Pension & Relief				
Begin Balance	22,687.64	16,151.31				
Income	: .00	27,341.13				
LOC Advance	: .00	.00				
Expense	(1,928.98)	(22,733.78)		LOC:		.00
LOC Payments	.00	.00	Warrants C	Outstanding:		.00
Cash Balance	20,758.66	20,758.66		End:	20,7	58.66
	Monthly	y Statement Sun	nmarv			
Source Code				TDAmount Y	TDAmount	NEG.
6060140000 Central Pension & Relief	Yavapai Fire District	Beginning E	alance:	22,687.64	16,1	51.31
37122.0	Fire District Deposit			.00	26,9	99.68
38109.0	Interest on Investments St	Treas		.00	2	16.53
38111.0	Interest on Investments			.00		.23
38113.0	Interest on Investments-We	ells Fargo		.00	1	24.69
91032.0	Warrants Redeemed			(1,928.98)	(22,73	33.78)
		Ending E	alance:	20,758.66	20,7	58.66
	Month	nly Statement De	etail			
Date Notes		Doc #	1000		Amount	1000000
	Yavapai Fire District Pensi	ion & Relief			Balance: 22,6	
91032.0 Warrants Re				Source C	ode Total: (1,92	
05/14 Paid Warra		tral Yavapai Fire District	Dansian % D	oliof Endina	(1,928.98)	D
	0000140000 Cent	Warrant Detai		teller Ending	Balance: 20,7	00.00
Payee Name		Warrant	Amount	Issue Dt		her
6060140000 Central Yava	pai Fire District Pension & Reli	ef	SERVE EN		Account Total: 1,	928.98
Fund: 0601					Fund Total: 1,	928.98
Status: PAID					Status Total: 1,	
1		0706010063	1,9	928.98 05/13/24	05/14/24	
,		0706010063 Count		Namount 05/13/24	05/14/24	

1,928.98

Bank Reconciliation Summary

For the Bank Statement ending: 5/31/2024

Beginning Balance: 05/01/24 \$22,687.64 Deposits and Credits: \$0.00				
Deposits and Credits: \$0.00	BANK CONTROL ID: A - CYFD RESERVE PENSION		DESC: YAVAPAI COUNTY TREASURER	ACCOUNT NO: 6-60140
Checks and Charges: (\$3,857.96) Adjustments: \$1,928.98 Ending Balance Per Reconciliation: \$20,758.66 Ending Balance Per Bank Statement: 05/31/24 \$20,758.66 * Outstanding Deposits and Credits: 05/31/24 \$0.00 * Outstanding Checks and Charges: 05/31/24 \$0.00	Beginning Balance:	05/01/24		\$22,687.64
Adjustments: \$1,928.98 Ending Balance Per Reconciliation: \$20,758.66 Ending Balance Per Bank Statement: 05/31/24 \$20,758.66 * Outstanding Deposits and Credits: 05/31/24 \$0.00 * Outstanding Checks and Charges: 05/31/24 \$0.00	Deposits and Credits:			\$0.00
Ending Balance Per Reconciliation: Ending Balance Per Bank Statement: 05/31/24 \$20,758.66 * Outstanding Deposits and Credits: 05/31/24 \$0.00 * Outstanding Checks and Charges: 05/31/24 \$0.00	Checks and Charges:			(\$3,857.96)
Ending Balance Per Bank Statement: 05/31/24 \$20,758.66 * Outstanding Deposits and Credits: 05/31/24 \$0.00 * Outstanding Checks and Charges: 05/31/24 \$0.00	Adjustments:			\$1,928.98
* Outstanding Deposits and Credits: 05/31/24 \$0.00 * Outstanding Checks and Charges: 05/31/24 \$0.00	Ending Balance Per Reconciliation:		•	\$20,758.66
* Outstanding Checks and Charges: 05/31/24 \$0.00	Ending Balance Per Bank Statement:	05/31/24		\$20,758.66
	* Outstanding Deposits and Credits:	05/31/24		\$0.00
Ending Book Balance: 05/31/24 \$20,758.66	* Outstanding Checks and Charges:	05/31/24		\$0.00
	Ending Book Balance:	05/31/24	•	\$20,758.66

BR Checks and Charges Cleared

For the Bank Statement ending: 5/31/24

<u>A</u>	CYFD Reserve Pension	Yavapai County Treasurer			6-60140	
Date	Document	Description	Module	Company	Amount	
05/13/24	706010063	CHASE BANK ACCOUNT #2100-5484	AP	CYP	\$1,928.98	
05/14/24	091837	Donald A Devendorf	PR	CYP	\$350.00	
05/14/24	091838	ROBERT JOHNSON	PR	CYP	\$340.00	
05/14/24	091839	William M Laipple	PR	CYP	\$215.82	
05/14/24	091840	Wyatt Moore	PR	CYP	\$212.33	
05/14/24	091841	Thomas J Oppelt	PR	CYP	\$150.00	
05/14/24	091842	Walter F Ryer	PR	CYP	\$170.83	
05/14/24	091843	Robert C Travis	PR	CYP	\$150.00	
05/14/24	091844	Marco Antonio Rafael Valdez	PR	CYP	\$150.00	
05/14/24	091845	Scot R Wilson	PR	CYP	\$190.00	
			TOTAL CHECKS AN	D CHARGES CLEARED:	\$3,857.96	

6/11/24 3:00:49 PM

CYFD Pension & Relief Fund

Page: 1

BR Checks and Charges Outstanding

For the Bank Statement ending:

Date Document Description Module Company Amount

TOTAL CHECKS AND CHARGES OUTSTANDING:

6/11/24 3:00:51 PM

CYFD Pension & Relief Fund

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BR Deposits and Credits Cleared

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount

TOTAL DEPOSITS AND CREDITS CLEARED:

6/11/24 3:00:52 PM

CYFD Pension & Relief Fund

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BR Deposits and Credits Outstanding

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount

TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM	ACCOUNTS PA	YABLE				
BANK CONTROL ID: A - C	YFD RESERVE PEN	ISION				
706010063	05/13/24	Marked	No	CHASE BANK ACCOUNT #2100-5484	06/11/24	\$1,928.98
					SUB TOTAL FOR BANK:	\$1,928.98
					TOTAL FOR MODULE:	\$1,928.98
MODULE: ADJUSTMENTS	FROM BANK RI	ECONCILIATION	N			
BANK CONTROL ID: A - C	YFD RESERVE PEN	ISION				
Dir Dep Adj 05.2024	05/31/24	Marked	No	Dir Dep Adj 05.2024	06/11/24	\$1,928.98
					SUB TOTAL FOR BANK:	\$1,928.98
					TOTAL FOR MODULE:	\$1,928.98
MODULE: CHECKS FROM	I PAYROLL					
BANK CONTROL ID: A - C	YFD RESERVE PEN	ISION				
091837	05/14/24	Marked	No	Donald A Devendorf	06/11/24	\$350.00
091838	05/14/24	Marked	No	ROBERT JOHNSON	06/11/24	\$340.00
091839	05/14/24	Marked	No	William M Laipple	06/11/24	\$215.82
091840	05/14/24	Marked	No	Wyatt Moore	06/11/24	\$212.33
091841	05/14/24	Marked	No	Thomas J Oppelt	06/11/24	\$150.00
091842	05/14/24	Marked	No	Walter F Ryer	06/11/24	\$170.83
091843	05/14/24	Marked	No	Robert C Travis	06/11/24	\$150.00
091844	05/14/24	Marked	No	Marco Antonio Rafael Valdez	06/11/24	\$150.00
091845	05/14/24	Marked	No	Scot R Wilson	06/11/24	\$190.00
					SUB TOTAL FOR BANK:	\$1,928.98
					TOTAL FOR MODULE:	\$1,928.98

6/11/24 3:00:45 PM

CYFD Pension & Relief Fund

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BR Adjustments Report

For the Bank Statement ending: 5/31/24

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
DOCUMEN	IT: DIR DEP ADJ 05.2024		6-60140		BANK: A
05/31/24	Dir Dep Adj 05.2024	Dir Dep Adj 05.2024	Excluded from GL	\$1,928.98	
05/31/24	Dir Dep Adj 05.2024	Dir Dep Adj 05.2024	1000		(\$1,928.98)
		ADJUS	FMENT DOCUMENT 'DIR DEP ADJ 05.2024' T	OTAL:	(\$1,928.98)
			TOTAL FOR ALL ADJUSTM	ENTS:	(\$1,928.98)

Income Statement

(Original Budget to Actual Comparison) For the period of 5/1/2024 Through 5/31/2024

			Current Period				Year To Date	9	
	Account	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues									
Interest-Yavapai County	4100	\$0.00	\$0.00	\$0.00	0.0%	\$341.13	\$0.00	\$341.13	0.0%
Net Revenues	_	\$0.00	\$0.00	\$0.00	0.0 %	\$341.13	\$0.00	\$341.13	0.0 %
Program Expenses									
Pension Payments	6200	\$1,928.98	\$0.00	\$(1,928.98)	0.0%	\$22,733.78	\$0.00	\$(22,733.78)	0.0%
Total Program Expenses	_	\$1,928.98	\$0.00	\$(1,928.98)	0.0 %	\$22,733.78	\$0.00	\$(22,733.78)	0.0 %
Total Expenses	_	\$1,928.98	_	\$(1,928.98)		\$22,733.78	_	\$(22,733.78)	
Net Income (Loss)	_	\$(1,928.98)	\$0.00	\$(1,928.98)	0.0%	\$(22,392.65)	\$0.00	\$(22,392.65)	0.0%

Balance Sheet As of 5/31/2024

Assets

Current Assets		
Checking with the County	\$20,758.66	
Invested Fund with the County	0.04	
Invest. Fund-Oppenheimer (00220)	197,861.72	
Interest Receivable	0.19	
Set-Aside Acct-Yavapai County	(0.19)	
Total Current Assets		\$218,620.42
Total Assets		\$218,620.42
Net Assets		
Fund Balance - Unrestricted	\$210,957.93	
Fund Bal Restricted/Contrib	30,055.14	
Current Year Net Assets	(22,392.65)	
Total Net Assets		218,620.42
Total Liabilities and Net Assets		\$218,620.42

GL Account Ledger - Detail By Period

5/1/2024 through 5/31/2024

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
1000			CHECKIN	G WITH THE COUN	TY				\$22,687.64
960	CD	12733	05/13/24		706010063	CHASE BANK ACCOUNT #2100-5484 - Cash Disbursement BAN1	-	1,928.98	20,758.66
960	CD	12734	05/13/24		RES.PEN-MAY2024	CHASE BANK ACCOUNT #2100-5484 - RESERVE PENSION - MAY 2024	1,928.98	-	22,687.64
961	PR	12806	05/14/24		91837	Devendorf, Donald A Payroll Direct Deposit 5/14/2024	-	350.00	22,337.64
961	PR	12804	05/14/24		91838	JOHNSON, ROBERT - Payroll Direct Deposit 5/14/2024	-	340.00	21,997.64
961	PR	12802	05/14/24		91839	Laipple, William M Payroll Direct Deposit 5/14/2024	-	215.82	21,781.82
961	PR	12800	05/14/24		91840	Moore, Wyatt - Payroll Direct Deposit 5/14/2024	-	212.33	21,569.49
961	PR	12798	05/14/24		91841	Oppelt, Thomas J Payroll Direct Deposit 5/14/2024	-	150.00	21,419.49
961	PR	12796	05/14/24		91842	Ryer, Walter F Payroll Direct Deposit 5/14/2024	-	170.83	21,248.66
961	PR	12794	05/14/24		91843	Travis, Robert C Payroll Direct Deposit 5/14/2024	-	150.00	21,098.66
961	PR	12792	05/14/24		91844	Valdez, Marco Antonio Rafael - Payroll Direct Deposit 5/14/2024	-	150.00	20,948.66
961	PR	12790	05/14/24		91845	Wilson, Scot R Payroll Direct Deposit 5/14/2024	-	190.00	20,758.66
						CHECKING WITH THE COUNTY TOTALS:	\$1,928.98	\$3,857.96	\$20,758.66
						TOTAL OF LEDGER:	\$1,928.98	\$3,857.96	\$20,758.66

GL Trial Balance Worksheet

For The Period of 5/1/2024 through 5/31/2024

Balances

Account	Description	Beginning	Debits	Credits	Ending	Adjustments
1000	Checking with the County	\$22,687.64	\$1,928.98	\$3,857.96	\$20,758.66	
	TOTALS:	\$22,687.64	\$1,928.98	\$3,857.96	\$20,758.66	

^{*} Inactive accounts are marked and appear in grey.



→ Document Completion Certificate

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Document Title : 05.2024 CYFD RP Bank Reconciliation Packet

Document Region : Northern Virginia Sender Name : Tessa Jordan

Sender Email : tjordan@cazfire.gov

Total Document Pages : 13

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Participants

1. Tessa Jordan (tjordan@cazfire.gov)

2. Cody Rose (crose@CAZfire.gov)

3. Scott Freitag (sfreitag@cazfire.gov)

CC

1. SDIXSON@CAZFIRE.GOV

2. kmauldin@cazfire.gov

Document History

Timestamp	Description
06/11/2024 18:28PM EDT	Sender downloaded document.
06/11/2024 18:30PM EDT	Document sent by Tessa Jordan (tjordan@cazfire.gov).
06/11/2024 18:30PM EDT	Email sent to Tessa Jordan (tjordan@cazfire.gov).
06/11/2024 18:31PM EDT	Document viewed by Tessa Jordan (tjordan@cazfire.gov). 24.117.179.98 Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/125.0.0.0 Safari/537.36
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06/11/2024 18:38PM EDT	Document viewed by Cody Rose (crose@CAZfire.gov). 174.205.98.79 Mozilla/5.0 (iPhone; CPU iPhone OS 17_5_1 like Mac OS X) AppleWebKit/605.1.15 (KHTML, like Gecko) Version/17.5 Mobile/15E148 Safari/604.1
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